



# **BOARDING APPLICATION INFORMATION 2025**

## **Boarding Application Process**

Thank you for considering an application to board at Dunstan High School Hostel. Before deciding to apply for a place at the Hostel you are welcome to view the facilities and meet with management to discuss hostel life. Please contact the Office Manager on 03 448 8595 for an appointment.

#### How to Apply

Please sign and complete the following forms:

Dunstan High School Enrolment Form (complete online)



2 Dunstan High School Hostel Application Form (Included with this document)



When complete, please return them to the School Enrolment Office – the postal address is:

#### Enrolments, Dunstan High School, 12 Enterprise Street, Alexandra 9320 or email: office@dunstan.school.nz

When your forms are received at our office, an appointment will be made for you to have an enrolment interview and tour of the facilities with the Director of Boarding and the School Principal. A decision will be made on your application following this interview.

If you wish to be considered in our first round of offers please ensure that your application has been received by our office **no later than 21** June 2024.

#### What happens when your application has been reviewed

Within one week of the closing date for applications, the Director of Boarding and the School Principal will review the applications received and decide on which applicants will be offered a place at the hostel. Applications will be considered with due regard to the assessment guidelines outlined below, with final decisions ultimately made at the discretion of the Director of Boarding and School Principal.

Families which have been successful in their applications will receive a formal offer within ten working days of the application closing date, and will be given five working days to accept or decline the offer.

All other families will be advised, on the same day as first round offers are made, that they have been unsuccessful in their application. This advice may also include notification that a second-round place or waiting list position will potentially be offered at a later date.

#### Late applications

We may accept applications for enrolment at any time. Applications made after the closing date will be considered and places may be offered if available.

#### School Open Evening for new Year 9 students

A school open evening will be held in Term 3 2024 for all new students entering into Year 9 in 2025. Students who are enrolled at the Hostel, as well as their parents, are invited to attend this open evening. However, attendance is not expected if long travel distances are involved.

#### Home Visits for new Year 9 students before they come to the Hostel

In order to get to know our new students and their families, and also to meet them in their home environment, the Director of Boarding and Hostel, Matron will arrange to visit you at home, usually during the Term 3 holidays.

#### **Hostel Sleepover**

A one night sleepover will be arranged for all confirmed new Year 9 students during Term 4. This is an opportunity for your child to get a feel for boarding and helps them to settle into life at the Hostel when they start school the following year.

#### Welcome Evening for New Year 9 students

In January, students whose enrolments have been confirmed will receive correspondence outlining orientation and welcome procedures for the new school year. This will include a welcome barbeque tea for new Year 9 students and their families the evening before the first day of school. This is gives students a chance to settle in before the arrival of other students and for families to familiarise themselves with the students' new home.

If you have any questions about this process please do not hesitate to contact:

The Office Manager	The Director of Boarding
Dunstan High School	Dunstan High SchoolHostel
12 Enterprise Street	99 Russell Street
Alexandra 9320	Alexandra 9320
<b>T:</b> 03 448 8595	<b>T:</b> 027 629 3197
E: office@dunstan.school.nz	E: glochaden@dunstan.school.nz

### **Applicant Selection Guidelines**

- 1. Suitability of the student for Dunstan High School Hostel life. Preference will be given to applicants who, in the view of the Director of Boarding and School Principal, have demonstrated appropriate behaviour, principles & ethics, and engagement with learning, sporting & cultural activities, that will support them through the opportunities and challenges offered through hostel life, and help them to fit in with and contribute to, hostel culture.
- 2. Applicants with siblings currently attending the Hostel at the time of application will be prioritised.
- 3. The children of former Dunstan High School Hostel students may be given preference over students without family ties to the hostel.
- 4. Consideration will be given to ensuring a balanced range of ages, genders, year group sizes and needs across the entire student cohort.

- 5. The geographical location of applicants may be taken into account. Applicants for whom transport to and from school is challenging will be given due consideration.
- 6. International Students. The Hostel may enrol international students to further the school's international goals. Total numbers of international students will be limited, as will the number of students from any one country. This will protect the quality of the experience for international students as well ensuring an overall balance of students at the Hostel.
- 7. The DoB and School Principal will give due regard to the assessment guidelines outlined above, with final decisions ultimately made at the discretion of the DoB and School Principal.

### Fees Structure - Domestic Students 2025

#### **Five-Day Boarding**

Five-day boarding students may arrive at the Hostel from 8am Monday morning and remain until 5.30pm Friday afternoon. Students must leave the Hostel on the last day of term or the date of their last exam, whichever is the earlier.

Currently, five-day boarding fees are **\$10,250** per annum. We expect the 2025 fees to be in the region of **\$10,250 - \$10,750** per annum. Fees will be confirmed in approximately September this year. Fees are payable in four instalments and must be paid by direct debit.

#### Seven-Day Boarding

Seven-day boarders may arrive at the Hostel after 5.30pm on the evening prior to the commencement of term, and may stay until 6pm of the last day of term or the date of their last exam, whichever is the earlier. The Hostel will normally be closed for all weekends which include a public holiday.

Currently, seven-day boarding fees are **\$15,250** per annum. We expect the 2025 fees to be in the region of **\$15,500 - \$16,000** per annum. Fees will be confirmed in approximately September this year. Fees are payable in four instalments and must be paid by direct debit. **Activity Fee:** An additional **\$250** per term is charged in advance each term to cover weekend activity costs and other sundry expenses for seven-day students. Any unspent money from this account is credited back to the student account at the end of the year.

#### **Payment Options**

Annual fees are payable in advance in four installments and must be paid by direct debit. Parents may prefer to establish a regular weekly or fortnightly payment by direct debit, which can be arranged through the school office.

#### **Casual Boarding**

Casual boarding may be available over the weekends at the rate of **\$23** per night to five-day students, at the discretion of management, and will be invoiced separately.

#### **Boarding Allowances**

A range of government financial support is available for students who board at the Hostel. Visit the Ministry of Education website for eligibility details, frequently asked questions and application forms. Boarding allowance acclications for the following school year are due by 31 October each year.

http://parents.education.govt.nz/secondary-school/your-child-at-school/boarding-allowances





PLEASE SCAN:

You can scan this QR code to take you to the website.

Account Enquiries: Please contact <u>accounts@dunstan.school.nz</u> or 03 448 8595 and ask for the accounts officer. All other enquiries regarding fees should be directed to the Hostel Manager.

All prices include GST. Current pricing is valid for enrolments starting before 1/2/24.

Board of Trustee policy is that fees can be reviewed at any time during the academic year, subject to six weeks written notice. This Fees Schedule forms part of the agreement between parents of students at the Hostel and the Dunstan High School Board of Trustees. It should be read in conjunction with the Dunstan High School Hostel Standard Terms and Conditions of Enrolment.



99 Russell Street Alexandra 9320 New Zealand

Tel: 03 448 7506

Email: hostel@dunstan.school.nz