



## Dunstan High School Hostel

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RAPUHIA TE MĀTAURANGA HEI TAONGA

**BOARDING APPLICATION FORM 2023**



# Boarding Hostel Application Form

[For NZ Resident Students]



## Dunstan High School Hostel

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RAPUHIA TE MĀTAURANGA HEI TAONGA

A separate application should be made for Dunstan High School, if the student is not already enrolled there. This can be done online at [dunstan.school.nz/our-school/enrolment](https://dunstan.school.nz/our-school/enrolment)

### INFORMATION

Surname: \_\_\_\_\_ Forename (s): \_\_\_\_\_  
Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Gender: \_\_\_\_\_  
Boarding programme: (please circle)      5 Day      7 Day

### Student Parent (Mother) or Primary Caregiver information

Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Post Code: \_\_\_\_\_  
Phone (home): \_\_\_\_\_ Phone (Mobile): \_\_\_\_\_  
Phone (work): \_\_\_\_\_ Email: \_\_\_\_\_

### Student Parent (Father) or Secondary Caregiver information

Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Address (if different from above): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Post Code: \_\_\_\_\_  
Phone (home): \_\_\_\_\_ Phone (Mobile): \_\_\_\_\_  
Phone (work): \_\_\_\_\_ Email: \_\_\_\_\_

## Student Background Information

**Warning:** Failure to fully and accurately disclose all relevant information may result in the cancellation of a student's enrolment.

**Current Living Arrangements:** Include any shared custody or other arrangements, orders or restrictions.

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## Education History & Interests

Current School: \_\_\_\_\_ Current Year level: \_\_\_\_\_

Sporting Interests: \_\_\_\_\_

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Cultural Interests: \_\_\_\_\_

Please list previous Schools and dates of attendance:

1. School Name: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

2. School Name: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

3. School Name: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

4. School Name: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

**Reasons for applying for Boarding:** Please briefly state reasons for applying for boarding placement at DHS Hostel.

[illegible]

## Medical Information

Full medical information will be stored and updated from school records. Please briefly outline medical background including any ongoing illness/medication etc.

[illegible]

Do you consent to the Hostel providing over-the-counter medication such as Paracetamol and Ibuprofen to your child?

Yes ☐

No ☐

## Other Relevant Information

Please provide any other information regarding student history / behavior / special needs which may be relevant or important.

[illegible]

**Please Tick all relevant boxes to show how you heard about our Boarding programme:**

Newspaper Advert ☐ Internet Search ☐ Internet Advert ☐ Agent ☐ Word of Mouth ☐

Family Connection ☐ Mailbox Flyer ☐ Event ☐

Other (please describe): \_\_\_\_\_

## Parent's Letter

Student's Name: \_\_\_\_\_

**INSTRUCTIONS:** Your letter is an important part of your son or daughter's application. We ask that you give us an idea of what your hopes are for your son or daughter from this experience. Also, please present more detailed and personal information that will help others understand your son or daughter's personality, background, lifestyle, and habits.

This letter must be **CLEARLY PRINTED IN BLACK INK.**

This image shows a full page of a handwriting practice worksheet. It consists of multiple rows of horizontal dashed lines spaced evenly down the page, providing a guide for letter height and placement. The background is plain white, and there are no other markings or text present.

## Student's Letter

Student's Name: \_\_\_\_\_

**INSTRUCTIONS:** This letter is an important part of your application. It is an opportunity for you to introduce yourself to your hostel family and new school.

Make your letter as friendly and personal as possible. Share your hopes and fears, likes and dislikes, etc. Avoid repeating information you have already provided elsewhere in the application. Be creative and let your personality shine through.

This letter must be **CLEARLY PRINTED IN BLACK INK**. Your letter should be confined to the space below and written within the lines that are provided. This letter is to be written by you with no assistance.

This image shows a full page of a worksheet designed for handwriting practice. It features 20 evenly spaced, horizontal dashed lines across the entire width of the page. The background is plain white, and there are no margins, text, or other markings present.



## Parental Approvals & Permissions

Please provide information below for Student's permission to leave hostel grounds unsupervised, for visits to approved private residences and for out of school events.

### Permission to leave Hostel Grounds unsupervised (Town Leave)

I give permission for my Son/Daughter to leave the hostel grounds unsupervised in order to conduct private business in public, commercial, professional and retail areas of the township of Alexandra.

At any time ☐ In accordance with standard Hostel protocol (year group dependent) ☐

### Permission to visit private residences (Friends or Relatives)

I give permission for my Son/Daughter to visit the following friends or relatives at their private residences. This may include leave from the hostel for dinner and prep. I give permission for the person listed (or parent of person listed if they are under 25 yrs of age) to transport my son/daughter in a motor vehicle to and from the address listed or for my son/daughter to use the school bus service to reach the residence concerned.

Name: .....

Address: .....

Telephone: .....

Relationship: .....

Name: .....

Address: .....

Telephone: .....

Relationship: .....

Name: .....

Address: .....

Telephone: .....

Relationship: .....

Name: .....

Address: .....

Telephone: .....

Relationship: .....

### Permission to attend regular work, practices and after school events

1. Activity: .....

Details (include transport arrangements) .....

2. Activity: .....

Details (include transport arrangements) .....

3. Activity: .....

Details (include transport arrangements) .....



## Transport Arrangements to and from Hostel

My son/daughter will normally be travelling to or from the hostel each week/term in the following way

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Please describe any other arrangements that may be made occasionally:

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## Use of Motor Vehicles

My son/daughter has permission to drive a private motor vehicle as supplied by parents

To and from Hostel each week ☐ and Nowhere Else ☐ or

To any organized events when distance or practicality make this appropriate ☐ or

To the activities listed here and no others ☐ -----

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Other applicable conditions: -----

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## Vehicle & License Details

Vehicle registration Number: ----- Make and Colour: -----

Driver's Licence No: ----- Driver's Licence Type: -----

Please list any other passengers from your family who may be carried in the above vehicle:

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Office Use Only:      Loaded ☐      DL sighted ☐      Approved

## Photography & Media Releases

From time to time during the year, photographs are taken for use in promoting and publicising DHS Hostel. In signing this form below, I agree to the fair use of my son's/daughter's image by DHS Hostel for the promotion of its facilities and programmes.

## IMPORTANT. After reading these pages carefully please sign below

I have carefully read and considered each section of this form and give my approval for my son/daughter to carry out the actions and activities described above.

Please Print name: -----

Signature ----- Date: -----

# Referees

Please provide the names and addresses of two referees who may be contacted to provide information to support your application.

## 1. Referee

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Phone (home): \_\_\_\_\_ Phone (Mobile): \_\_\_\_\_

Phone (work): \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

## 2. Referee

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Phone (home): \_\_\_\_\_ Phone (Mobile): \_\_\_\_\_

Phone (work): \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

## Standard Terms and Conditions of Acceptance into Boarding Programme

1. In the event that a formal Offer to Place is made to the student and their parent(s) subsequent to this application, and the Offer to Place is signed and countersigned by the parents and the Hostel respectively, parents become liable for the payment of Boarding Fees from the Placement Start Date to the Placement Finish Date, and are bound by the terms and conditions in this Agreement.
2. The Annual Boarding Fee amount is outlined in the Hostel Fees Schedule, included within the Application Information Pack. Any changes to fees will be provided in writing to parents annually and the latest version will be available on the school website. In the event that a student subsequently withdraws from the programme the provisions of Clauses 4 and 5 below will apply. Boarding fees must be paid by direct debit.
3. Dunstan High School Board of Trustees reserves the right to increase Hostel fees at any time. Six weeks written notice will be given of any fee increases during the academic year. The Board of Trustees may also vary these Standard Terms and Conditions from time to time. Parents will be informed of any variations in writing and the latest version will be available from the school website.
4. No reduction in fees will be made on account of any absence from the Hostel for any reason.
5. Parents wishing to terminate boarding before the Placement Finish Date must give four weeks notice, in writing, to the Hostel, and are liable for Boarding Fees incurred during this notice time.
6. Students agree to abide by all Hostel and School policy and procedures.
7. Students who are sick may be required to return home, and parents agree to make suitable arrangements to ensure that students in this situation are collected as soon as is practical.
8. Attendance at the Hostel is subject to review and will depend upon student behaviour and the timely payment of Hostel fees. Any costs incurred in the collection of overdue fees on a student account will be payable by the individual parents / caregivers of that account.
9. Parents must complete the Parental Approval and Permission Form.
10. Parents must accurately complete this form and the Dunstan High School enrolment form, as the information provided will be relied upon to provide appropriate care for students.

### IMPORTANT

We have read and understood the conditions outlined above and agree to be bound by these conditions:

Student Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Parent / Guardian: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### IMPORTANT

This form becomes confirmation of acceptance and a valid contract when signed below:

Signed on behalf of the Dunstan High School Hostel:

Gareth Lochaden: \_\_\_\_\_

Date: \_\_\_\_\_



## Dunstan High School Hostel

SEEK WISDOM AS GOLD  
RAPUHIA TE MĀTAURANGA HEI TAONGA

99 Russell Street  
Alexandra 9320  
New Zealand

Tel: 03 448 7506

Email: [hostel@dunstan.school.nz](mailto:hostel@dunstan.school.nz)